## Simmons Religious Commitment Fund

Targeted Grants (TG)

## Guidelines:

- 1. Any Marquette University staff, or faculty member can submit a proposal for a grant up to \$2,000.
- 2. Proposals must be directly connected to the mission of Marquette University.
- 3. Proposed events need not take place on campus.
- 4. Proposals should clearly identify any funding that has been secured from other sources, on and off the campus.
- 5. The proposal must indicate the level or present or potential interest and the unmet need to which the project will respond.
- 6. Proposals which have been previously supported by the Simmons Fund will most likely be denied.
- 7. In some cases, conference travel expenses will be funded when the need for travel coincides with the intent of the fund and is critical to the nature of the projects or is directly connected with a research project.
- 8. Proposals will be reviewed by the Simmons Religious Commitment Fund Selection Committee. In cases where there could be a conflict of interest, committee members will remove themselves from the discussion.
- 9. Proposals must be submitted with their letters of support no later than one month prior to the date on which a decision is needed.

Please direct any questions to Fr. Jim Pribek, S.J., at <u>james.pribek@marquette.edu</u> or call (414) 288-1780.